

**MINUTES
AUDIT COMMITTEE**

Tuesday 28 May 2019

Councillor Bob Collis (Chair)

Councillor Meredith Lawrence
Councillor Liz Clunie
Councillor Boyd Elliott

Councillor Kathryn Fox
Councillor Helen Greensmith
Councillor Jennifer Thomas

Officers in Attendance: M Hill and H Lee

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies were received from the Mazars the external auditors

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19 MARCH 2019.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 CORPORATE RISK MANAGEMENT SCORECARD

The Deputy Chief Executive and Director of Finance introduced a report which had been circulated prior to the meeting, which updated the current level of assurance that can be provided against each corporate risk.

RESOLVED:

To note the progress of actions identified within the Corporate Risk Register.

5 PROGRESS ON THE ACTION PLAN DETERMINED BY THE ANNUAL GOVERNANCE STATEMENT 2017/18

The Deputy Chief Executive and Director of Finance introduced a report which had been circulated prior to the meeting, which updated the

achievement of specific actions outlined within the Annual Governance Statement 2017/18.

RESOLVED:

To note the progress of actions identified within the Annual Governance Statement 2017/18

6 INTERNAL AUDIT PROGRESS REPORT 2018/19

Chris Williams, Head of Internal Audit (RSM) introduced a report which had been circulated prior to the meeting summarising the outcome of the internal audit activity completed by RSM Internal Audit Team for the period March 2019 to May 2019.

RESOLVED:

To note the actions taken or to be taken.

7 ANNUAL INTERNAL AUDIT REPORT 2018/19

Chris Williams, Head of Internal Audit (RSM) introduced a report which had been circulated prior to the meeting which reported on the activities of Internal Audit during the 2018/19 financial year that includes, amongst other matters, an opinion on the overall adequacy and effectiveness of the Council's internal control environment.

RESOLVED:

To accept the report as presented.

8 DRAFT ANNUAL GOVERNANCE STATEMENT 2018/19

The Deputy Chief Executive and Director of Finance introduced a report which had been circulated prior to the meeting, which informed Members of the proposed Annual Governance Statement 2018/19.

RESOLVED:

To note the Annual Governance Statement 2018/19. No additional comments were provided for inclusion in the final version which will be presented to the Audit Committee on July 23 2019.

9 EXTERNAL AUDIT ANNUAL AUDIT FEE LETTER 2019/20

The Deputy Chief Executive and Director of Finance introduced a report which had been circulated prior to the meeting which informed Members of the external auditor's proposed audit work and fee in respect of the 2019/20 financial year.

RESOLVED:

To note the Annual Audit Fee Letter 2019/20.

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ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

Members were informed that there would be a half hour training session before each Committee. Suggestions for useful topics to be included were invited.

The meeting finished at 6.20 pm

Signed by Chair:
Date: